

SAP Fieldglass Training

COURSE CONTENT

GET IN TOUCH



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About Multisoft

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About Course

SAP Fieldglass is a cloud-based Vendor Management System (VMS) designed to help organizations manage their extended workforce and external service providers efficiently. It enables enterprises to gain complete visibility and control over contingent labor, statement of work (SOW) services, and workforce-related spending across global operations.

Module 1: Introduction to SAP Fieldglass

- ✓ Evolution and history of the platform
- ✓ Key features and benefits of SAP Fieldglass
- ✓ The architecture of SAP Fieldglass
- ✓ Cloud deployment models
- ✓ Integration with other enterprise systems

Module 2: Configuration and Administration

- ✓ User and role management
- ✓ Role-based access control
- ✓ Audit and compliance management
- ✓ Vendor and worker profile management
- ✓ Configuring and customizing workflows
- ✓ Data privacy and protection
- ✓ Security best practices for SAP Fieldglass

Module 3: SAP Fieldglass Architecture

- ✓ System architecture
- ✓ Core Configuration
- ✓ Job Posting and Procurement
- ✓ Configuration settings
- ✓ Integration enterprise system
- ✓ Security and Compliance
- ✓ User management and permissions
- ✓ Vendor management and onboarding

Module 4: Integration And API's

- ✓ ERP Integration
- ✓ HR Integration

- ✓ APIs and data integration
- ✓ Integration with other SAP solutions
- ✓ Integration with external systems
- ✓ Data exchange and synchronization
- ✓ Vendor Management Integration

Module 5: Implementation and Project Management

- ✓ SAP Fieldglass implementation methodology
- ✓ Project Management and configuration
- ✓ Project planning and management
- ✓ Change management and user adoption

Module 6: SAP Fieldglass Requisition Management

- ✓ Overview of requisition management
- ✓ Creating and submitting requisitions
- ✓ Managing requisitions through approval process
- ✓ Best practices for requisition management
- ✓ Posting job openings to vendors and talent pools
- ✓ Managing responses and candidate profiles
- ✓ Shortlisting and selecting candidates
- ✓ Managing the hiring process
- ✓ Onboarding and offboarding workers
- ✓ Document management and compliance
- ✓ Managing worker profiles and qualifications

Module 7: Worker Management

- ✓ Worker Management Overview
- ✓ Onboarding and Offboarding
- ✓ Document Management and Compliance
- ✓ Worker Profiles and Qualifications

- ✓ Performance Tracking
- ✓ Reporting and Analytics

Module 8: Time and Expense Management

- ✓ Managing time and expenses for workers
- ✓ Overview of time management in SAP Fieldglass
- ✓ Time entry and approval workflows
- ✓ Managing time entry for different worker types
- ✓ Integration with payroll systems
- ✓ Creating and submitting expense reports
- ✓ Managing expense approvals and reimbursements
- ✓ Integration with accounting systems
- ✓ Approval workflows for timesheets and expenses

Module 9: Reporting and Analytics

- ✓ Overview of reporting and analytics in SAP Fieldglass
- ✓ Creating custom reports and dashboards
- ✓ Data visualization and analysis
- ✓ Data integration and data quality
- ✓ Advanced analytics techniques
- ✓ Different report types and formats available
- ✓ Designing and configuring dashboards for real-time visualization
- ✓ Understanding data visualization tools

Module 10: Statement of Work (SOW) Management

- ✓ SOW Creation and Management
- ✓ Resource Management
- ✓ Budget Management
- ✓ Change Order Management
- ✓ Analysing SOW data

- ✓ Identifying areas for improvement

Module 11: Invoice Management

- ✓ Invoice Creation and Management
- ✓ Invoice Approval Workflow
- ✓ Managing the payment schedule
- ✓ Integration with Accounts Payable

Module 12: Supplier & Resource Enablement

- ✓ Supplier Management
- ✓ Creating and managing supplier profiles
- ✓ Monitoring supplier performance
- ✓ Managing supplier relationships
- ✓ Resource Management
- ✓ Tracking resource availability
- ✓ Managing resource assignments
- ✓ Onboarding and Compliance